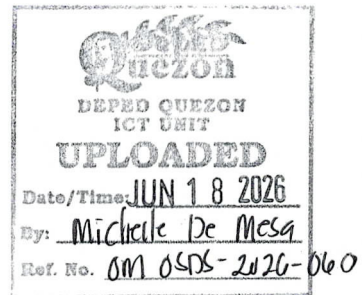




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



18 June 2026

**OFFICE MEMORANDUM**  
OSDS-2026- 060

**NOTICE OF MEETING ON DISPOSAL OF GOVERNMENT PROPERTIES**

**To:** ASDS In-Charge of the OSDS  
Disposal Committee Members  
All Others Concerned

Please be informed that there will be an online meeting of the SDO Disposal Committee to discuss the guidelines, procedures, and documentary requirements for the disposal of government properties and to ensure compliance with existing government rules and regulations

**Details of the Meeting:**

- **Date:** June 19, 2026
- **Time:** 9:00 am
- **Agenda:** Orientation and discussion of the guidelines and procedures for the Disposal of Government properties.
- **Meeting Link:** <https://tinyurl.com/Disposal-Committee-Meeting>



Meeting ID: 871 2298 2023  
Passcode: 123456

Attendance is hereby requested.

For your guidance and strict compliance.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent



Republic of the Philippines  
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SCHOOLS DIVISION OF QUEZON PROVINCE

<b>Division Disposal Committee</b>	
<b>Chairman :</b>	<b>Roselyn Q. Golfo</b> Assistant Schools Division Superintendent
<b>Members :</b>	<b>Maria Dolores D. Atienza</b> Administrative Officer V <b>George D. Aguila</b> Administrative Officer IV <b>Edmundo R. Marin, Jr</b> Accountant III
<b>Technical Staff :</b>	<b>Engr Daniel I. Hutamares Jr</b> Engineer III <b>Wilbert B. Porteza</b> ITO I <b>Arvin P. Repaso</b> PDO II – DRRM <b>Christian Louie A. Solomon</b> Administrative Assistant III
<b>Secretariat :</b>	<b>Layla Anna B. Magtangob</b> Administrative Assistant III <b>Richard E. Vedano</b> Administrative Assistant III <b>Aira May C. Perez</b> Administrative Assistant III <b>Ruel L. Driz Jr</b> Administrative Aide VI